

## CHOUKSEY ENGINEERING COLLEGE

(An ISO 9001 : 2000 Certified Institution)

Lal Khadan, Bilaspur (C.G.) 495004

Ref.No. : CEC/App./PF/13/ 1414

Dated : 29.10.2013

### - APPOINTMENT ORDER -

Dear,

**Mr. Prakhar Modi**

Sub. : Appointment Letter for the post of Pro-term Lecturer in Civil Engg.

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We are pleased to appoint you on the post of Pro-term Lecturer in Deptt. of Civil Engg. Chouksey Engineering College, Bilaspur (C.G.) from the date of joining 17.09.2013.

Your appointment will be governed by the following rules and regulations :

1. Your Basic salary will be Rs. 8000/- (Rs. Eight Thousand only) p.m. in the AICTE pay scale of Rs. 8000-275-13500/- and gross salary will be Rs. 14,000/- (Rs. Fourteen Thousand only) p.m. from 01.09.2013.
2. Your appointment will be on adhoc & on probation for a period of One Year.
3. During the period of your service, your increment/promotion will solely be based on appraisals done by the Management.
4. If your performance is not up to expectations or if you violate any of your service condition, the Management retains the power to terminate your services without any prior notice.
5. If you wish to leave the services of INSTITUTE, you will be relieved for which you will have to give Three Months notice or salary in lieu of.
6. You will be under the control of the Principal/O.S.D./H.O.D. and your primary duties, responsibilities are :
  - a) To handle the assigned lectures.
  - b) To take charge of assigned laboratories and all other academic/administrative works assigned by the Principal/Management.
  - c) To guide the students in their academic and other activities and to maintain discipline in the institution.
  - d) To arrange for research and development activities.
  - e) To maintain cordial relationship with students, colleagues and subordinates.
  - f) To contribute to the development of extracurricular activities.
  - g) To involve yourself in Campus maintenance.

*[Signature]*  
SECRETARY

Chouksey Engineering College,  
Bilaspur (C.G.)

23/10/13